

## 8. Cancellation of driving test booking

If you must cancel your driving test, please do so at least 10 days in advance of the test date, otherwise you will lose your fee and will have to pay for another test. If you cancel your booking more than twice you will lose your fee even if you give ten days' notice.

## 9. Special accommodations

If you have a disability and use a car that is adapted to enable you to drive, please let us know as soon as possible by ticking the relevant box at 2(d) of the booking form. Appropriate arrangements will be put in place for your test and the RSA will be in touch with you directly about this. If yours is a solely automatic transmission vehicle there is no need to request any special accommodation. If you are deaf or hard of hearing please let us know at 2(d). You can have an interpreter or relative or friend to assist you on the oral part of the test. This person must not be your driving instructor and is not permitted to accompany you on the practical test.

## 10. Irish language

To have your driving test conducted through the Irish language, you must indicate this preference by ticking the Yes box in question 2(e).

## 11. Driver certificate of professional competence (CPC)

If you wish to drive either a truck or bus professionally and you didn't hold a full driving licence before 10 September 2008 for a bus or 10 September 2009 for a truck either for the vehicle you want to drive or some other vehicle in that vehicle category, you must take an extended two-part driving test to qualify for the Driver CPC. Part 1 is the standard practical test for the licence category and part 2 is the CPC walkaround test.

For more information please see the CPC section at [www.rsa.ie](http://www.rsa.ie)

## 12. Customer care

The RSA is committed to continually improving its services and welcomes feedback. If you want to give feedback, make a complaint, or give a compliment, please write to the Customer Service Officer, Driver Testing Section, Road Safety Authority, Moy Valley Business Park, Primrose Hill, Dublin Road, Ballina, Co. Mayo. You can also make contact by Local 1890 40 60 40, by email to [drivingtest@rsa.ie](mailto:drivingtest@rsa.ie) or on our website at [www.rsa.ie](http://www.rsa.ie)



 **MyRoadSafety.ie**

Your online resource to easily and safely manage all your driver information, services, tests, permits and licences.

Údaras Um Shábháilteacht Ar Bhóithre  
Road Safety Authority

Páirc Ghnó Ghleann na Muaidhe, Cnoc an tSabhaircín, Bóthar Bhaile Átha Cliath, Béal an Átha, Co. Mhaigh Eo, F26 V6E4.

Moy Valley Business Park, Primrose Hill, Dublin Road, Ballina, Co. Mayo, F26 V6E4.

Tel: (096) 25 000  
Email: [info@rsa.ie](mailto:info@rsa.ie) Website: [www.rsa.ie](http://www.rsa.ie)

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Your online resource to easily and safely manage all your driver information, services, tests, permits and licences.

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## Practical driving test booking form



For official use only

Booking no.:

You can now book your test online at [myroadsafety.ie](http://myroadsafety.ie)

When you have completed the booking form, please detach this page and forward it together with the correct fee to the Road Safety Authority (RSA) at the address shown below. Fees are set out in note 6 of the accompanying guidance notes.

### 1. Details

Please complete all fields and answer all questions. Otherwise your booking cannot be processed.  
(Please complete in BLOCK capitals)

What is your driver number? (see note 1 in the accompanying guidance notes)

Personal Public Service Number (PPSN) (see note 2 in the accompanying guidance notes)

If you are a first-time learner permit holder, you cannot take a driving test until six months after the start date of your permit for a car, motorcycle or works vehicle. (see note 1 in the accompanying guidance notes)

Title: Mr  Mrs  Ms  Other

Surname:

First name:

Address line 1:

Address line 2:

Town:

City or county:  Eircode

Date of birth: Day   Month   Year

Gender: Male  Female

Daytime phone no.:

Mobile phone no.:

We may use texts from time to time to remind you about your test booking and other important updates. If you wish to receive these texts please tick here

Email address:

How would you like us to contact you? Email  OR Post  (please tick one box only)

If you select email, please check your email account regularly, as we will send your test booking details via email only. You should ensure that [DriverTestingSection@rsa.ie](mailto:DriverTestingSection@rsa.ie) is on your safe senders list.

#### Data protection

Any personal information which you provide when booking your test will be treated by the RSA strictly in accordance with the General Data Protection Regulation (EU) 2016/679. Please visit [www.rsa.ie](http://www.rsa.ie) if you wish to view the full privacy policy.

Údaras Um Shábháilteacht Ar Bhóithre Road Safety Authority Páirc Ghnó Ghleann na Muaidhe, Cnoc an tSabhaircín, Bóthar Bhaile Átha Cliath, Béal an Átha, Co. Mhaigh Eo, F26 V6E4. Moy Valley Business Park, Primrose Hill, Dublin Road, Ballina, Co. Mayo, F26 V6E4. Email: [info@rsa.ie](mailto:info@rsa.ie) Website: [www.rsa.ie](http://www.rsa.ie)

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## 2. Driving test details

[a] In which licence category do you wish to be tested? (see driving licence categories on page 3 of the accompanying guidance notes)

(If you are booking a bus or truck test, please see (g) below)

Please note that you can only book a test for one licence category on this form.

[b] Which driving test centre do you want to be tested at? (see note 3 in the accompanying guidance notes)

[c] When booking your driving test, you can request to be notified if new test slots become available. Would you like us to contact you if an earlier test slot becomes available?

Yes  No

[d] Do you have a special requirement for the driving test? (learning difficulties, speech difficulties, mobility, adapted vehicles, etc) (see note 9 in the accompanying guidance notes)

Yes  No

[e] Do you wish to have your test conducted through the Irish language? (see note 10 in the accompanying guidance notes)

Yes  No

[f] Is there any other relevant information you would like us to know?

Yes  No

If Yes, please provide details here.

[g] Bus or truck test. (This section is only mandatory for bus or truck driving test bookings)

[i] If you are booking a test in any of the bus or truck licence categories (C, C1, D, D1 etc) please state if you are booking a Driver Certificate of Professional Competence (Driver CPC) test. (see note 11 in the accompanying guidance notes)

Yes  No

[ii] If you have answered Yes above, do you want both the practical driving test and the walkaround test scheduled for the same day? Yes  No

[iii] If you have already passed one part of the Driver CPC test and now want to take the other part please state which part you are booking for. (see note 11 in the accompanying guidance notes)

Part 1 (practical driving test)  Part 2 (walkaround test)

## 3. Declaration

I hereby wish to book a driving test and I declare that the information I have given in this booking is correct. I understand that to give false or misleading information is an offence.

If within 14 days of this booking you choose to withdraw your driving test booking, you may seek a refund (see note 7 in the accompanying guidance notes).

Signature:

Date:

## Guidance notes

### Completing your practical driving test booking form

Please read notes carefully before completing your booking form

### Driving licence categories

Licence category	Vehicles in licence category
AM 	Mopeds. Light quadricycles.
A1 	Motorcycles with an engine capacity not exceeding 125cc, with a power rating not exceeding 11 kW and with a power to weight ratio not exceeding 0.1 kW/kg. Motor tricycles with a power rating not exceeding 15 kW.
A2 	Motorcycles with a power rating not exceeding 35 kW, with a power to weight ratio not exceeding 0.2 kW/kg and not derived from a vehicle of more than double its power.
A 	Motorcycles. Motor tricycles.
B 	Vehicles (other than motorcycles, mopeds, work vehicles or land tractors) having a MAM <sup>[1]</sup> not exceeding 3,500 kg, designed and constructed for the carriage of no more than eight passengers in addition to the driver and where the MAM <sup>[1]</sup> of any trailer is not greater than 750 kg. The combined MAM <sup>[1]</sup> of the drawing vehicle and trailer must not be greater than 3,500 kg. Quadricycles (other than those covered by AM) also come under this category.
BE 	Combination of drawing vehicles in category B and trailer where the MAM <sup>[1]</sup> of the trailer is not greater than 3,500 kg.
W 	Work vehicles and land tractors.
C 	Vehicles (other than work vehicles or land tractors) having a MAM <sup>[1]</sup> exceeding 3,500 kg, designed and constructed for the carriage of no more than eight passengers in addition to the driver and where the MAM <sup>[1]</sup> of any trailer is not greater than 750 kg.
CE 	Combination of drawing vehicles in category C and trailer where the MAM <sup>[1]</sup> of the trailer is greater than 750 kg.
C1 	Vehicles in category C having a MAM <sup>[1]</sup> not exceeding 7,500 kg, designed and constructed for the carriage of no more than eight passengers in addition to the driver and where the MAM <sup>[1]</sup> of any trailer is not greater than 750 kg.
C1E 	Combination of drawing vehicles in category C1 and trailer where the MAM <sup>[1]</sup> of the trailer is greater than 750 kg and where the MAM <sup>[1]</sup> of the drawing vehicle and trailer combined does not exceed 12,000 kg. Combination of drawing vehicles in category B with trailer where the MAM <sup>[1]</sup> of the trailer is greater than 3,500 kg and where the MAM <sup>[1]</sup> of the drawing vehicle and trailer combined does not exceed 12,000 kg.
D 	Vehicles designed and constructed for the carriage of more than eight passengers in addition to the driver and where the MAM <sup>[1]</sup> of any trailer is not greater than 750 kg.
DE 	Combination of drawing vehicles in category D and trailer where the MAM <sup>[1]</sup> of the trailer is greater than 750 kg.
D1 	Vehicles in category D designed and constructed for the carriage of no more than 16 passengers in addition to the driver, with a maximum length not exceeding 8 metres and where the MAM <sup>[1]</sup> of any trailer is not greater than 750 kg.
D1E 	Combination of drawing vehicles in category D1 and trailer where the MAM <sup>[1]</sup> of the trailer is greater than 750 kg.

[1] Maximum Authorised Mass (also known as Design Gross Vehicle Weight DGVW) means design laden weight. Manufacturers generally refer to it as Gross Vehicle Weight (GVW) and it is usually displayed on a metal plate attached to the vehicle by the manufacturer.

For a motorcycle driving test, a sidecar is not permitted for test purposes except in the case of a person with a disability.

To take a driving test in a vehicle with a trailer, you must hold a full licence for the drawing vehicle e.g. in order to take a test in category BE, you must hold a full category B licence and a learner permit for category BE.

You must provide the vehicle for the driving test. We will inform you of the vehicle specifications and type of vehicle required in your booking notification for the test.

RSA

## 1. Learner permit

In order to take a driving test, you must hold a learner permit for the licence category in which you wish to be tested.

The driver number is a nine digit number indicated on the learner permit at 4(d).

A first-time holder of a learner permit for licence categories AM, A1, A2, A, B and W (motorcycle, car, works vehicles and tractors) must hold the learner permit for six months before taking the test. Car and trailer or bus and truck categories are exempt from this six months requirement.

For more information on learner permits or if you have any doubt about your eligibility for a learner permit you should visit [www.ndls.ie](http://www.ndls.ie)

## 2. PPSN

The Personal Public Service Number (formerly RSI number) is your unique reference number to help you to access benefits and information from public service agencies.

If you do not know your PPSN you should contact your local office of the Department of Employment and Social Protection. Staff in this office will assist in tracing your number or in the event that you do not have a PPSN, will arrange for one to be assigned to you. New applicants for PPSN will be asked to produce documentary proof of identity and residence in Ireland.

## 3. Test centres

Driving test centres are located countrywide as set out in the table below. You can book your driving test at your preferred test centre. Driving tests for motorcycles, trucks and buses are not conducted at every test centre. You should check that your chosen category of test is available at your preferred test centre. If not, you should choose another centre.

Athlone	Dundalk	Naas
Ballina	Dungarvan	Navan
Birr	Ennis	Nenagh
Buncrana	<b>Galway</b>	Newcastle W.
Carlow	Carmore	Portlaoise
Carrick-on-Shannon	Westside	Roscommon
Castlebar	Gorey	Shannon
Cavan	Kilkenny	Skibbereen
Clifden	Killarney	Sligo
Clonmel	Kilrush	Thurles
Cork	Letterkenny	Tipperary
Donegal	<b>Limerick City*</b>	Tuam
<b>Dublin City</b>	Castlemungret	Tullamore
Dun Laoghaire	Woodview	Waterford
Finglas	Longford	Wexford
Mulhuddart	Loughrea	Wicklow
Tallaght	Mallow	
Raheny	Monaghan	
	Mullingar	

\*You may be tested at either test centre.

A map of test centre locations and current average wait times is available on [www.rsa.ie](http://www.rsa.ie) If you are booking a test in category W (works vehicle or tractor) please select the nearest driving test centre to you from the table below. Where necessary, we will contact you to arrange a test at a more suitable location.

## 4. Test preparation

To prepare for your driving test you should study the Rules of the Road booklet which can be purchased from bookshops or visit [www.rulesoftheroad.ie](http://www.rulesoftheroad.ie). You should also take driving lessons with an Approved Driving Instructor (ADI) and practice under the supervision of a competent accompanying driver. You can view a list of Approved Driving Instructors (ADIs) by visiting [www.rsa.ie](http://www.rsa.ie)

## 5. Learner driver training

As part of a programme of improving driving standards and safety on our roads, all first-time learner permit holders in the motorcycle and car categories are required to undertake structured learner driver training. Category BE and bus and truck categories are exempt from this requirement. Information about Essential Driving Training and Initial Basic Training is available at [www.rsa.ie](http://www.rsa.ie)

## 6. Fees

Your booking form must be accompanied by the correct fee for the relevant licence category test. The fees are set out hereunder and are non-transferable. Payment should be made by bank draft, postal order or money order and made payable to the Road Safety Authority. DO NOT SEND CASH OR A CHEQUE. Booking forms accompanied by an incorrect fee will be returned. For administrative reasons, no refunds will be made in respect of €2 or less in excess of the fee for the category concerned.

Categories AM, A1, A2, A, B, BE and W	€85
Categories C, CE, C1, C1E, D, DE, D1, D1E	€120
CPC driving test (bus and truck category)	
Practical test	€120
CPC walkaround test	€32

If you have not received a booking confirmation within two weeks, please contact the Road Safety Authority (contact details below).

## 7. Withdrawal of test booking

If within fourteen days of booking your driving test, you want to cancel your booking, you may cancel it and seek a refund of your booking fee. You can do this through the online booking system.